

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**CROSS CREEK NORTH
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of Cross Creek North Community Development District was held on **Tuesday, August 22, 2017 at 11:00 a.m.** at the Courtyard by Marriott, 610 Wells Road, Orange Park, FL 32073.

Present and constituting a quorum:

Bob Porter	Board Supervisor, Chairman
Mark Dearing	Board Supervisor, Vice Chairman
Shane Ricci	Board Supervisor, Assistant Secretary
James Teagle	Board Supervisor, Assistant Secretary
Anthony Sharp	Board Supervisor, Assistant Secretary

Also present were:

Lesley Gallagher	District Manager, Rizzetta & Company, Inc.
Katie Buchanan	District Counsel, Hopping Green & Sams

No Audience present

FIRST ORDER OF BUSINESS

Call to Order

Mr. Porter opened the Board of Supervisors Meeting at 11:00 a.m. and read the roll call.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no public comments.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the Landowner
Election Meeting held on May 23, 2017**

On a motion by Mr. Teagle, seconded by Mr. Dearing, with all in favor, the Board approved the minutes of the Landowner Meeting held May 23, 2017 for the Cross Creek North Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors Audit Committee Meeting held on May 23, 2017

On a motion by Mr. Teagle, seconded by Mr. Dearing, with all in favor, the Board approved the minutes of the Audit Committee Meeting held May 23, 2017 for the Cross Creek North Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors Regular Meeting held on May 23, 2017

On a motion by Mr. Teagle, seconded by Mr. Dearing, with all in favor, the Board approved the minutes of the Regular Meeting held May 23, 2017 for the Cross Creek North Community Development District.

SIXTH ORDER OF BUSINESS

Ratification of the Operation and Maintenance Expenditures for May 2017 and June 2017

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board ratified the Operation and Maintenance Expenditures for May 2017 in the amount of \$16,546.02 and June 2017 in the amount of \$11,328.75 for the Cross Creek North Community Development District.

SEVENTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No report.
- B. District Engineer
Not present.
- C. District Manager
Ms. Gallagher updated the Board that no proposals for audit services had been received for review in conjunction with the request for proposals. The Board directed staff to request proposals again and reset the second Audit Committee Meeting for February 13, 2018 at 3:00 p.m. prior to the onset of the Regular Meeting.

EIGHTH ORDER OF BUSINESS

**Consideration of Proposals from Egis Insurance
for Fiscal Year 2017/2018 Policy**

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board approved the proposal from Egis Insurance for Public Officials Liability and General Liability coverage with a premium of \$5,000.00 for period October 1, 2017 through September 30, 2018 for Cross Creek North Community Development District.

NINTH ORDER OF BUSINESS

Consideration of District Engineer Agreement

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board authorized Mr. Porter to review and approve the Fee Sheet to be attached as Exhibit A to the District Engineer Agreement and then execute the agreement in full for Cross Creek North Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Resolution 2017-35,
Designating the Primary Administrative Office**

On a motion by Mr. Teagle, seconded by Mr. Dearing, with all in favor, the Board adopted Resolution 2017-35, Designating the Primary Administrative Office for Cross Creek North Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2017-36, Setting The
Date, Time and Location of the Fiscal Year
2017/2018 Regular Meetings**

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board adopted Resolution 2017-36, Setting the Date, Time and Location of the Fiscal Year 2017/2018 Regular Meetings for Cross Creek North Community Development District.

TWELFTH ORDER OF BUSINESS

Public Hearing on Rules of Procedures

On a Motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board of Supervisors opened the Public Hearing for Cross Creek North Community Development District.

There were no audience members present for comments.

On a Motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board of Supervisors closed the Public Hearing for Cross Creek North Community Development District.

2.) Consideration of Resolution 2017-37 Adopting the District's Rules of Procedure

On a Motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board of Supervisors adopted Resolution 2017-37, Adopting the District's Rules of Procedure for Cross Creek North Community Development District.

THIRTEENTH ORDER OF BUSINESS

**Public Hearing on Fiscal Year 2017/2018
Final Budget**

On a Motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board of Supervisors opened the Public Hearing for Cross Creek North Community Development District.

There were no audience members present for comments.

On a Motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board of Supervisors closed the Public Hearing for Cross Creek North Community Development District.

1.) Consideration of Resolution 2017-38, Approving the Fiscal Year 2017/2018 Budget

On a Motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board of Supervisors adopted Resolution 2017-38, Adopting the Final Budget for Fiscal Year 2017/2018 for Cross Creek North Community Development District.

FOURTEENTH ORDER OF BUSINESS

Public Hearing on Special Assessments

On a Motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board of Supervisors opened the Public Hearing for Cross Creek North Community Development District.

There were no audience members present for comments.

Mr. Porter noted that the Public Hearing on Special Assessments would need to be continued at this time.

On a Motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board of Supervisors continued the Public Hearing on Special Assessments until February 13, 2018 at 3:00 p.m. for Cross Creek North Community Development District.

- 1.) Consideration of Resolution 2017-39, Imposing Assessments and Certifying the Assessment Roll (under separate cover)

- i.) This item was tabled.

FIFTEENTH ORDER OF BUSINESS

Acceptance of Fiscal Year 2017/2018 Funding Agreement

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board accepted the Fiscal Year 2017/2018 Funding Agreement with D.R. Horton, Inc - Jacksonville for Cross Creek North Community Development District.

SIXTEENTH ORDER OF BUSINESS

Audience Comments and Supervisor Requests

There were no audience members present for comments.

There were no supervisor comments.

TWENTIETH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board of Supervisors adjourned the meeting at 11:05 a.m. for the Cross Creek North Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman